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#### COMMISSION REGULAR MEETING AGENDA

January 24, 2023

To be held virtually via MS Teams and in person at the Seattle-Tacoma International Airport – Conference Center, International Room, located at 17801 International Blvd, Seattle WA, Mezzanine Level. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 573 398 841#

#### ORDER OF BUSINESS

10:30 a.m.

##### 1. CALL TO ORDER

2. EXECUTIVE SESSION – if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)

? 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (at this time, commissioners may reorder, add, or remove items from the agenda)

##### 4. SPECIAL ORDERS OF THE DAY

4a. Order No. 2023-02: An Order Directing the Port of Seattle Executive Director, or Designee, to Utilize the International Holocaust Remembrance Alliance Working Definition of “Antisemitism” When Developing Policies and Training Programs to Help Identify and Combat Antisemitism. (order enclosed)

##### 5. EXECUTIVE DIRECTOR'S REPORT

##### 6. COMMITTEE REPORTS

7. PUBLIC COMMENT – procedures available online at <https://www.portseattle.org/page/public-comment-portcommission-meetings>

During the regular order of business, those wishing to provide public comment on items related to the conduct of Port business will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to [commission-publicrecords@portseattle.org](mailto:commission-publicrecords@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

2) Deliver public comment via phone or Microsoft Teams conference: To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic related to the conduct of Port business you wish to speak to by 9:00 a.m. PT on Tuesday, January 24, 2023. (Please be advised that public comment is limited to topics related to the conduct of the Port business only.) You will then be provided with instructions and a link to join the Teams meeting.

3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location: To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on items related to the conduct of the Port.

Founded in 1911 by a vote of the people as a special purpose government, the Port of Seattle's mission is to promote economic opportunities and quality of life in the region by advancing trade, travel, commerce, and job creation in an equitable, accountable, and environmentally responsible manner.

#### PRELIMINARY AGENDA – Port of Seattle Commission Regular Meeting of January 24, 2023

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For additional information, please contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

##### 8. CONSENT AGENDA (consent agenda items are adopted by one motion without discussion)

8a. Approval of Minutes of the Regular Meeting of January 10, 2023, and Special Meeting of January 12, 2023. (no enclosure)

8b. Authorization for the Executive Director to Execute an Other Transaction Agreement (OTA) with the Transportation Security Administration for a 24-Month Time Extension for the Period of Performance on the Baggage Optimization Program, to Execute Future Change Orders on the Baggage Optimization Project Phase 2 and Phase 3 Construction Contracts Up to the Commission Authorization Amount that Exceed \$300,000 and/or Exceed 60 Calendar Days' Time Extensions, and to Include a Project Labor Agreement for Phase 3. (CIP C800612) (memo enclosed)

8c. Authorization for the Executive Director to Amend a Professional Services Agreement to Increase the Contract Value by \$1,200,000 in Support of the S. 188th Street Tunnel Improvement Project at SeattleTacoma International Airport. (CIP C801157) (memo enclosed)

8d. Authorization for the Executive Director to Proceed with the Purchase and Installation of Software and Hardware Upgrades for A Concourse, D Concourse, and North Satellite Legacy Baggage System (C60 and C88) Upper-Level Controls at Seattle-Tacoma International Airport, in the Authorization Amount of

\$1,139,360.00. (CIP C#801351) (memo and presentation enclosed)

8e. Authorization for the Executive Director to Execute a New Memorandum of Understanding Between the Seattle Building and Construction Trades Council and its Affiliated Union, Representing Painters Employed at Aviation and Marine Maintenance Covering the Period from January 29, 2023, through December 31, 2023 (memo and agreement enclosed)

8f. Authorization for the Executive Director to Execute a Contract to Procure One Bucket Truck with an Estimated Contract Value of \$800,000. (CIP C#801228) (memo enclosed)

8g. Authorization for the Executive Director to Increase the Project Budget for Airfield Snow Equipment Replacement by \$3,000,000, for an Increase in the Project Budget From \$8,620,000 to \$11,620,000, and to Execute Contracts to Purchase Four Additional Pieces of Snow Removal Equipment. (CIP C#801227) (memo and presentation enclosed)

8h. Commission Approval of the 2023 Tourism Marketing Grant Program and Authorization for the Executive Director to Approve Execution for All Related Contract Agreements for the 2023 Selected Tourism Marketing Support Program Recipients in an Amount Not-to-Exceed \$200,000. (memo and presentation enclosed)

Commissioners: Ryan Calkins ? Sam Cho ? Fred Felleman ? Toshiko Hasegawa ? Hamdi Mohamed  
Executive Director: Stephen P. Metruck

To contact commissioners: 206-787-3034 For meeting records and information: [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) 206-787-3210  
[www.portseattle.org](http://www.portseattle.org)

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8i. Commission Adoption of the 2023 Federal Legislative Agenda. (memo, 2022 aviation agenda, 2022 maritime agenda, and presentation enclosed)

8j. Authorization for the Executive Director to Advertise and Award a Major Public Works Contract for Phase 2 of the Project, and to Authorize an Additional \$7,155,000, for a total of \$13,200,000 Authorized To-Date in Support of the North Employee Parking Lot Improvements Project at Seattle-Tacoma International Airport. (CIP C#800957) (memo and presentation enclosed)

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10a. Adoption of Resolution No. 3810: A Resolution Repealing Resolution Nos. 3605, 3628, 3704, and All Preceding Resolutions Pertaining to the Commission's 'Delegation of Responsibility and Authority to the Executive Director Policy Directive, and Adopting a New Policy Directive as Set Forth in Exhibit A of the Resolution. (memo, categories document, 2020 Audit Report, redline, package of amendments, draft resolution, Exhibit A, November 29 presentation (for reference), and presentation enclosed)

10b. Adoption of Resolution No. 3811: A Resolution Increasing the Rate of Per Diem Allowance to Port of Seattle Commissioners, as Provided for by Washington State Statute RCW 53.12.060(3). (memo, resolution, and previously adopted resolution enclosed)

11. PRESENTATIONS AND STAFF REPORTS

11a. 2022 Internal Audit Annual Report (memo and presentation enclosed)

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

13. ADJOURNMENT

Commissioners: Ryan Calkins ? Sam Cho ? Fred Felleman ? Toshiko Hasegawa ? Hamdi Mohamed  
Executive Director: Stephen P. Metruck

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